How to use Routine verification

Check that each gymnast can do the skills in her routines: event stations, made or missed on every skill, and her history day by day. Updated November 2026.

1. Routine verification

> **Part of Coach Master Pro.** Comes with Coach Master Pro, like Assignments and Testing. See Coach Master Pro.

Check that each gymnast can really do the skills in her routines. You run it like a testing day with event stations: one training group at each event, then rotate. The coach at each event pulls up every gymnast's routine on that event and marks each skill made or missed. Open it with the **Verify routines** button above the roster. It works in three steps:

1. Create a verification

1. Tap **+ Create a verification**.
2. Give it a name and date, like "November verification".
3. Pick how she does it: **Whole routine** (she does her full routine once, one tap per skill) or **Skill by skill** (each skill on its own, with the same number of tries, 1 to 5, for everyone that day).
4. Pick the events, and the training groups and/or levels. Pick none to include everyone. Tap **Save**.

2. Mark routines

1. On the day, tap **Mark routines**. Each coach picks her event, then her group.
2. Tap a gymnast. Her routine on that event comes up skill by skill.
3. Tap ✓ made or × missed on each skill (or each try). Tap again to clear a mistake.
4. Tap **Next** for the next gymnast in the group.

> A skill she makes at least once that day is **Passed**; otherwise it's **Not made**. Every verification starts fresh. It uses her routines as they are in the app that day, so build or update her routines first.

3. Results and parents

1. **Results** shows skills passed on each event for everyone.
2. Tap a gymnast's name for her history across every verification: Passed or Not made for each skill, day by day.

3. **Download PDF** or **Email to parent** only when you choose to share it.
4. To send every parent their gymnast's report at once, tap **Email reports to every parent** on Results, untick anyone to skip, then tap **Email N reports**. To print them all, tap **Print everyone's reports** instead: one print job, each gymnast on her own page. When the reports are ready, the print window opens by itself on a computer; on a phone or iPad (or if nothing opens), tap **Open to print** and print or share from the PDF.

On an event tablet

1. On the tablet, tap **Coach**, type the coach PIN, then **Routine verification**.
2. **Step 1:** tap **+ Create a verification** (it's for today), or pick one already made for today. The tablet's event is picked for you.
3. Tap **Create and start marking**. It goes straight to **Step 2**: tap a gymnast, tap ✓ or × on each skill, then **Next**.
4. **Step 3** shows who passed every skill and which skills weren't made.

> Verifications made on a tablet show up in the app, and the other way round. On a tablet, marks can be changed only on the day; for other days use the app.